

International design contest

Museo Egizio 2024.

1.2 - Competition Notice



Fondazione
Compagnia
di San Paolo

ME MUSEO
EGIZIO

CREDITS

Promoter

Fondazione Compagnia di San Paolo

In collaboration with *Fondazione Museo delle Antichità Egizie di Torino* [Museum of Egyptian Antiquities Foundation, Turin] and *Fondazione per l'architettura/Torino* [Architecture Foundation, Turin]

Competition Notice

dr. Allegra Alacevich, dr. Matteo Bagnasco, dr. Laura Fornara, dr. Giorgia Valle - Compagnia di San Paolo

eng. Marco Bagnasacco, arch. Luisa Ingaramo, dr. Maria Concetta Smarrelli - PR.I.S.MA srl

with the collaboration of

atty Francesca Dealessi - Weigmann Studio Legale

Ordine degli Architetti, Pianificatori, Paesaggisti e Conservatori della Provincia di Torino [Order of Architects, Planners, Landscapers and Conservators of the Province of Turin]

Ordine degli Architetti, Pianificatori, Paesaggisti e Conservatori della Provincia di Milano [Order of Architects, Planners, Landscapers and Conservators of the Province of Milan]

Design Guidelines

arch. Enrico Barbero, dr. Samanta Isaia, arch. Andrea Megna, arch. Davide Mezzino, arch. Maria Vallese - *Fondazione Museo delle Antichità Egizie di Torino*

with the collaboration of

eng. Marco Bagnasacco, arch. Luisa Ingaramo - PR.I.S.MA srl

Communication and Press Office

dr. Francesca Corsico, dr. Giulia Cos - Compagnia di San Paolo

Photographs and videos

dr. Nicola Dell'Aquila

dr. Federico Taverni

Translations

LOGOS Group srl

Graphic design and layout

Noodles Comunicazione srl

Information on the Competition

www.museoegizio2024.concorrimi.it

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CHAPTER I - DEFINITION OF THE COMPETITION

FOREWORD

- a. *Fondazione Museo Antichità Egizie di Torino* (**Museum**) was granted use by the Ministry of Culture (formerly the Ministry of Cultural Heritage and Activities) of parts of the *Palazzo del Collegio dei Nobili* at Via Accademia delle Scienze no. 6, Turin, (**Building**), a State-owned building protected under articles 12 and 13 of Legislative Decree 42/2004, which also includes the Museum's exhibition spaces.
- b. The Museum intends to roof and re-purpose the internal courtyard of the Building in order to expand the exhibition and reception spaces (Lot 1), as well as to reorganise some other spaces on the ground floor and underground floor (Lot 2) (**Design**) ahead of the celebrations of the bicentenary of the birth of the *Museo Egizio* in 2024.
- c. During a meeting of its Board of Directors on 7 July 2022, the Museum approved the Design and the respective Design Guidelines, including the annexes and technical documentation for its implementation.
- d. This design competition (**Competition**), called "**Museo Egizio 2024**", has been launched by *Fondazione Compagnia di San Paolo* (**CSP**) as an entity interested in acquiring and financing integrated design services to be made available to the Museum, with a view to ensuring the maximum protection and enhancement of the building, particularly given the architectural value and vital importance of the project. This is done in a spirit of generosity and technical patronage in accordance with article 6, paragraph 3, Legislative Decree 42/2004 and the Ministerial Decree of 19.12.2012 "Approval of the technical standards and guidelines regarding the sponsorship of cultural heritage and similar or related cases", as well as in pursuit of the non-profit and general interest purposes stated its articles of association, having signed a specific Agreement.
- e. CSP is not subject to Legislative Decree 50/2016 and its related and implementing provisions. The rules stated therein do not therefore apply to this procedure and the references to Legislative Decree 50/2016, Ministerial Decree 154/2017, Presidential Decree 207/2010 and sector regulations are to be understood solely as references by which to determine the content of the design activities.

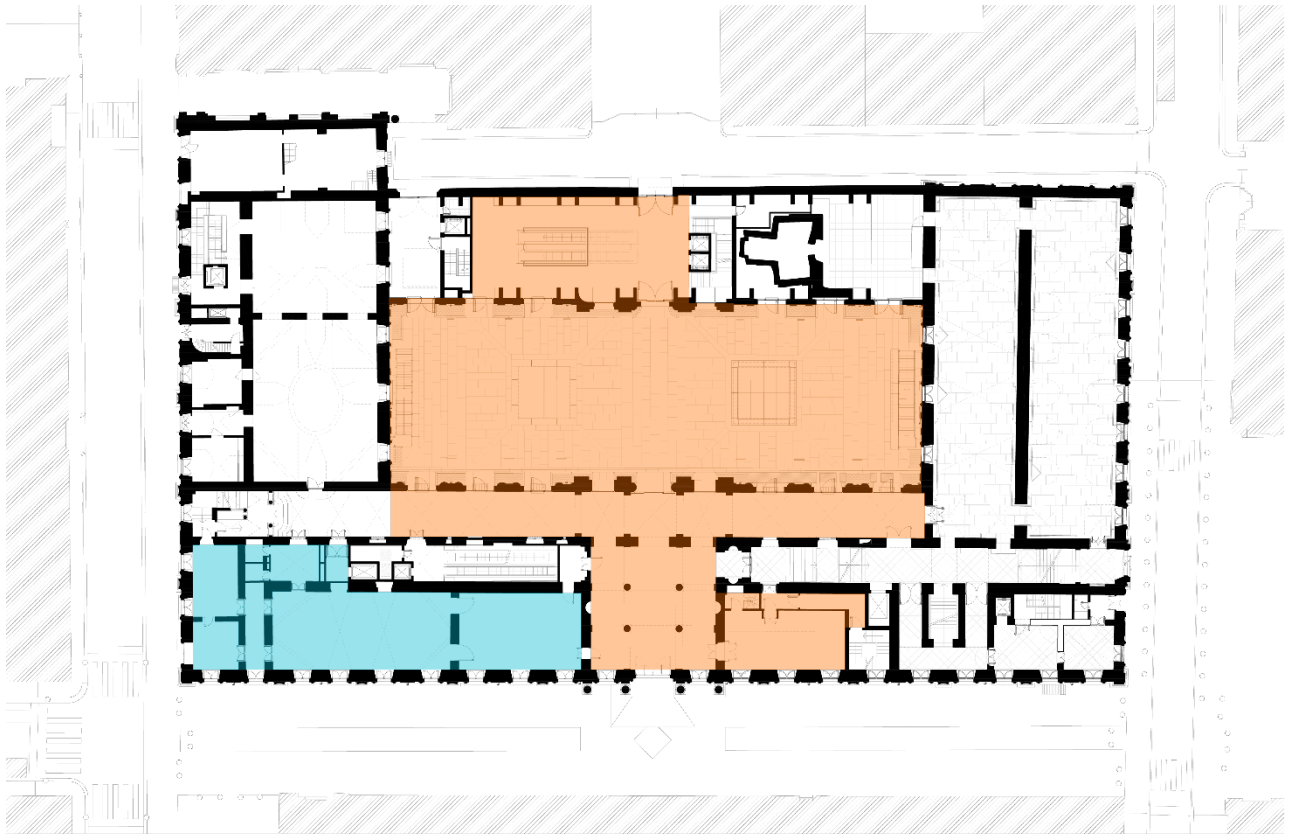
1. SUBJECT OF THE COMPETITION

1.1 The area covered by the Competition is defined in the "plans showing the boundaries of the Competition area" (**Annex 1.3**). This area consists of two Scopes/Lots, the design of which must be consistent:

- **Scope/Lot 1** (shaded in orange), within which the construction of the roof and the refurbishment of the internal courtyard of the building is planned in order to expand the exhibition and reception spaces;
- **Scope/Lot 2** (shaded in blue), within which the reorganisation of some other spaces on the ground floor and underground floor of the Museum is planned,

but in such a way that Lot 1 can be carried out separately from Lot 2, in compliance with the design guidelines.

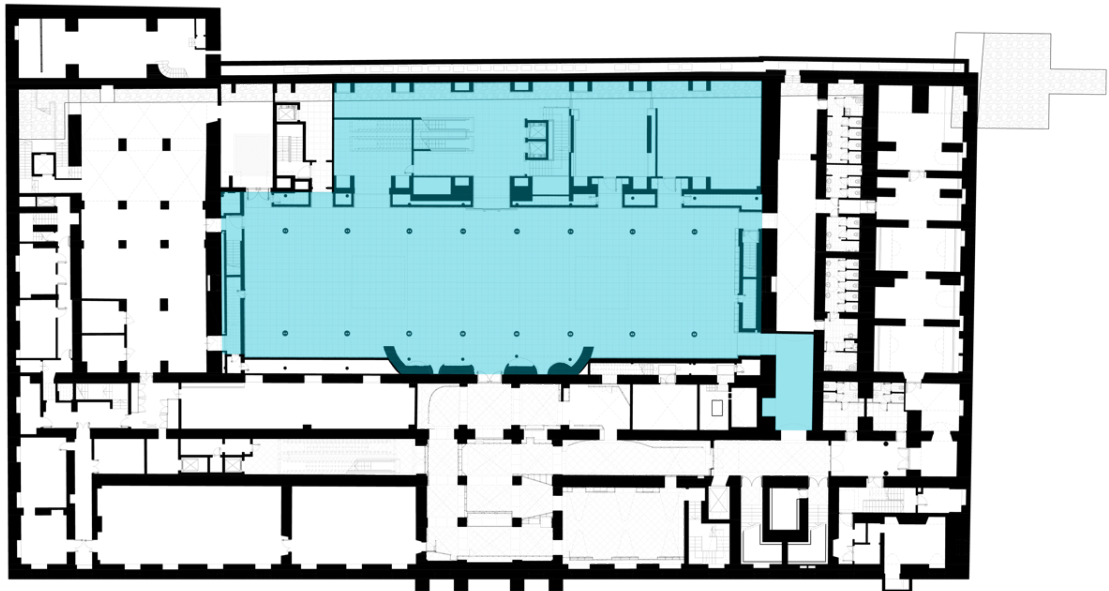
1.2 For both scopes, a single design must be produced during the competition that equates to a simplified *progetto di fattibilità tecnico-economica* [technical and financial feasibility plan] (**PFTE**).



MUSEO EGIZIO INDIVIDUAZIONE AREE DI INTERVENTO
Suddivisione in LOTTO 1 e 2
Piano Terra - Tavola 1 / 2

Lotto 1
Lotto 2

Figure 1 - Work area on the ground floor (see annex 1.3 - Plans showing Competition area perimeter)



MUSEO EGIZIO INDIVIDUAZIONE AREE DI INTERVENTO
Suddivisione in LOTTO 1 e 2
Piano Primo Ipogeo - Tavola 2 / 2

Lotto 1
Lotto 2

Figure 2 - Work area on the first underground floor (see annex 1.3 - Plans showing Competition perimeter area)

1.3 The functions that will be installed in the two Areas/Lots can be summarised as follows:

Scope/Lot 1:

Scope/Lot 1 consists of the premises on the ground floor of the building (surface area of approximately 785 square metres) and the internal courtyard (approximately 925 square meters in total) highlighted in figure. 1. The main work included in Scope/Lot 1 involves building the transparent roof over the internal courtyard of the Building. The new space resulting from the construction of the roof allows the ground floor area to be redefined as a reception for the public and citizens, in accordance with the Design Guidelines (**Annex 2.1**).

The reconfigured areas will introduce visitors to the exhibition itinerary and perform several functions currently distributed around various areas and floors of the Building:

- bookshop
- lounge
- info point
- cafeteria (providing a fully-equipped kitchen to be used by catering services)
- conference space (flexible and multifunctional)

The following must be placed on the same level (ground floor):

- ticket office
- desk and meeting point for guided tours
- audio-guides desk
- cloakroom desk

The design of interior fittings and furnishings, as well as cleaning and restoration of the internal façades, are also required.

Scope/Lot 2:

Scope/Lot 2 relates to part of the ground floor (surface area of approximately 365 square metres) and underground floor (surface area of approximately 1,355 square metres) as shown in Figures 1 and 2. A design is required for the refurbishment of the underground floor atrium that will become the start of the museum itinerary. Visitors will cross the underground floor, which will be entirely devoted to exhibition spaces (this phase of the design process includes the development of the architectural, structural and system design, excluding installation) and then access the existing museum itinerary, with an introduction to the history of the museum followed by a visit to the collections. This space will include the following functions:

- museum spaces
- cloakroom
- access to toilets
- spaces reserved for museum study and conservation activities

It also includes a design for the ground floor areas of the existing conference room and Spazio 0-6, in accordance with the Design Guidelines (**Annex 2.1**).

1.4 Competitor who presents the winning simplified PFTE will be required to improve and develop it to reach the PFTE standard according to Ministerial Decree no. 154 of 22.8.2017 and Presidential Decree no. 207 of 5 October 2010. They may also be entrusted with the additional services referred to in article 21 by means of a third-party contract (the third party being the Museum) that essentially conforms to the template in **annex 5.1**, provided that the Museum has issued the “Declaration of wanting to benefit from the service” referred to in the same template.

1.5 The following maximum cost is expected:

- Scope/Lot 1: the maximum cost of the work to be carried out (financial framework, including the cost of the work, design costs of both Scopes/Lots, construction management, testing, safety costs, Competition costs and available sums) is set at € 16,015,664 (including VAT). The portion relating to the works is defined as € 9,343,950.00 (excluding VAT), including external safety charges of € 444,950.00

(excluding VAT), as detailed in the table below, which shows the classification of the different categories of work envisaged, identified according to the “Works ID” codes referred to in the Ministerial Decree of 17 June 2016 on professional fees for Architecture and Engineering Services.

Scope/Lot 1

Cost of works	Classification under Presidential Decree 207/2010	Classification under Law 143/1949	Classification under Decree of the Minister of Justice of 17/06/2016
3,114,650.00	OG2	I/e	E.22
2,669,700.00	OG2	I/g	S.06
444,950.00	OS3	III/a	IA.01
1,779,800.00	OS28	III/b	IA.02
889,900.00	OS30	III/c	IA.04
8,899,000.00	Total cost of works		
444,950.00	Security costs		
9,343,950.00	Grand total		
543,164.00	Furnishings and accessories	I/d	E.19
9,887,114.00	Total cost of Works, supply and respective charges		

- Scope/Lot 2: the maximum cost of the works alone is € 2,490,000.00 (excluding VAT), including external safety charges of € 118,571.00 (excluding VAT), as detailed in the table below, which shows the classification of the different categories of work envisaged, identified according to the “Works ID” codes referred to in the Ministerial Decree of 17 June 2016 on professional fees for Architecture and Engineering Services.

Scope/Lot 2

Cost of works	Classification under Presidential Decree 207/2010	Classification under Law 143/1949	Classification under Decree of the Minister of Justice of 17/06/2016
1,422,857.14	OG2	I/e	E.22
118,571.43	OG2	I/g	S.04
118,571.43	OS3	III/a	IA.01
237,142.86	OS28	III/b	IA.02
474,285.71	OS30	III/c	IA.04
2,371,428.57	Total cost of works		
118,571.00	Security costs		
2,490,000.00	Grand total		

1.6 The subdivision according to the “Works ID” shown in the above tables is not binding for the purpose of the design proposals and is simply a reference parameter for identifying the specific technical and organisational requirements of the professional services requested.

2. TYPE OF PROCEDURE

2.1 The Competition procedure is as follows:

- phase 1, pre-selection, open to all those who meet the admission requirements, intended to select the best competitors (up to 5) invited to take part in phase 2;
- phase 2 intended to produce the documents required by article 10 (the Design) and select the winning Design.

2.2 The procedure will take place via the website at www.museoegizio2024.concorrimi.it.

2.3 In order to guarantee uniform entry conditions, the Competition procedure and interaction between CSP and the Competitor will take place exclusively by electronic means via the website at www.museoegizio2024.concorrimi.it. Competitors can access the above website by

registering and then download the material required to enter the competition, ask questions, view the relevant “news” page and deliver the files for phases 1 and 2 by uploading them.

CHAPTER II - PARTICIPATION IN THE COMPETITION

3. ENTITIES ADMITTED TO THE COMPETITION ENTRY REQUIREMENTS

3.1 Participation in phase 1 is open to architects and engineers, in the various associative and corporate forms permitted by law, belonging to the member states of the European Economic Area, Switzerland and the United Kingdom, regularly enrolled in the relevant professional associations according to their country of origin, having the qualifications needed to exercise the profession in Italy, who are not prevented from exercising the profession as of the date of publication of the Notice.

3.2 Competitors can participate individually or through temporary associations or similar groupings, whether established or being established.

3.3 Competitors must name the members of the interdisciplinary **Design Team**, which must include skills related at least to restoration, architecture, setting-up of exhibition/museum spaces, environmental sustainability and structural design, plant engineering and design development in BIM; any Competitor entering as a single individual must have all the minimum skills stated.

3.4 The members of a Competitor’s Design Team participating by means of a temporary association or similar group, whether established or being established, must include at least one graduate professional qualified to exercise the profession for less than 5 (five) years prior to the date of publication of this Notice, as a designer.

3.5 The Design Team must appoint a Team Leader as the sole point of contact for CSP and the Museum.

3.6 As the Competition relates to goods subject to restrictions pursuant to Legislative Decree 42/2004, the Team Leader must be an architect registered in section A (Presidential Decree 328/01), or be similarly qualified in the country of origin.

3.7 The Competitor constitutes a single entityⁱ for the purposes of the Competition.

3.8 Competitors may rely on contractors and consultants who do not fulfil the admission requirements, provided that they are not excluded under the terms of article 4 below. The qualification and nature of the consultancy or contracted work must be stated for each individual contractor or consultant.

3.9 The composition of the Competitor and Design Team as it is during pre-selection must remain unchanged when proceeding to phase 2 and any subsequent tasks assigned. The use of avilment contracts is forbidden.

3.10 In selecting Competitors for phase 2, in compliance with the minimum threshold of 40 points out of 100 attributable as required by article 13, the Selection Committee will include at least one Competitor, if there is one, who has appointed as the Design Team Leader a professional who is under the age of 40 as of the publication date of this Notice.

3.11 The same professional will not be allowed to take part in more than one Competitor and one Design Team in any respect, not even as a consultant or contractor. Professionals cannot participate both as themselves and as a member of another Competitor in any form. The same applies to freelancers if a professional company or an engineering company of which the freelancer is a director, shareholder, employee or permanent contract worker is participating in the Competition. In case of violation, both Competitors will be excluded.

3.12 Individual or associated professionals, professional partnerships, engineering companies, temporary associations, permanent consortia of professional partnerships and engineering companies and EEIGs must fulfil the requirements of Ministerial Decree 263/2016, as amended and supplemented.

3.13 Considering in particular the potential assignment of the definitive and executive design services referred to in article 21, competitors are required to fulfil the following **technical and professional ability requirements** for admission:

1. they must have carried out Architecture and Engineering services for public bodies or private entities, in the last ten years prior to the publication of the Notice, relating to works that come under each of the “Works IDs” (based on the lists contained in the Ministerial Decree of 17 June 2016) of the services to be awarded, for a total amount for each “Work ID” of 0.80 times the estimated value of the works to which the service relates, calculated for each of the “Works IDs”, excluding VAT; as shown in the tables in article 1.
2. they must have carried out two Architecture and Engineering services for public bodies or private entities, in the last ten years, relating to works that come under each of the “Works IDs” (based on the lists contained in the Ministerial Decree of 17 June 2016) of the services to be awarded, for a total amount of no less than 0.30 times the estimated value of the works to which the service relates, excluding VAT, calculated for each of the “Works IDs” and relating to types of works that are similar, in terms of technical features, to those that will be awarded for the amounts stated in the tables in article 1.

3.14 In order to qualify for the same category, the activities carried out for works similar to those covered by the services to be awarded will be considered suitable for proving fulfilment of the requirements if the degree of complexity is at least equal to that of the services to be awarded.

3.15 In the case of temporary associations, it is not necessary for all the participants to fulfil one or more of the requirements referred to in points 1 and 2, provided that the association as a whole fulfils them, without any minimum percentage for the attorney and principals.

3.16 The technical and professional ability requirements must be fulfilled by the Competitor at the time of submission of the application form by completing the online procedure. At the end of the Competition, the winner will be asked to prove their fulfilment.

3.17 In order to qualify for admission, Competitors are also required to fulfil the following **financial capacity requirement**: adequate level of insurance cover against professional risks. In particular, the professional policy must provide cover of no less than 3,000,000 euros, equivalent to around 25% of the value of the works to be designed for Scope/Lot 1 and Scope/Lot 2. If the policy held by the competitor does not provide adequate cover, the requirement can be satisfied by means of a declaration of commitment, issued by a primary insurance company, to provide a new policy with adequate cover in the event of further design phases being awarded.

4. CAUSES OF INCOMPATIBILITY AND GROUNDS FOR EXCLUSION

4.1 The following cannot take part in the Competition:

- a) directors and employees of CSP and the *Museo Egizio*;
- b) members of the working group that took part in drafting the Notice and organising the Competition, the members of the Competition’s Technical Secretariat and all other individuals who took part in preparing this procedure;
- c) regular or alternate members of the Selection Committee;
- d) spouses, relatives or next of kin, up to the second degree of kinship, of the individuals referred to in letters b) and c), as well as the directors of CSP and the *Museo Egizio*;
- e) employees of CSP and the *Museo Egizio*;
- f) any individual with a pending legal case involving CSP and the *Museo Egizio*;
- g) any individual who has himself/herself prepared and/or drafted documents provided by the *Museo Egizio* to CSP in relation to this procedure, or participated in their preparation and/or drafting;
- h) any individual who is subject to the impediments stated in article 80 of Legislative Decree no. 50 of 18 April 2016.

4.2 Exclusion from the Competition will ensue:

1. if the participant does not fulfil the requirements established by law and by this Notice for the performance execution of the services or if any one of the declarations or substantial part of one of the declarations in the Application is not presented or is missing;
2. in case of violation of the prohibitions referred to in this article;

3. if the finalist competitor discloses, publishes or has others publish the designs or parts thereof before the Selection Committee has officially expressed and formalised its judgement and before the results of the Competition are made known;
4. if the Competitor submits the requested documentation beyond the stated deadlines or fails to comply with the conditions and limitations imposed by the Notice;
5. if the Competitor attempts to influence, directly or indirectly, the decisions of members of the Selection Committee.

5. ACCEPTANCE OF THE REGULATION

5.1 By participating in the Competition, the Competitors accept, without reservation, all the rules contained in this Notice and in the attached documentation.

5.2 Entities participating in the procedure expressly exonerate CSP from any liability relating to any malfunction or defect in the connectivity services required to communicate with the electronic system for receiving the design proposals and documentation.

6. FORMAL IRREGULARITIES

6.1 Any missing formal part of the application, with the exception of those relating to the design proposal, can be regularised at the request of CSP, which will for this purpose give the Competitor a maximum period of time within which to ensure fulfilment.

7. COMPETITION DOCUMENTATION - ANNEXES

7.1 CSP provides the interested parties with the following documentation:

1. Competition Notice

- 1.1. Competition Notice (ITA)
- 1.2. Competition Notice (ENG)
- 1.3. B.3 - Diagrams showing perimeter of the Competition area (*)
- 1.4. Plans layout (Phase 2)
- 1.5. Reports layout (Phase 2)
- 1.6. C.1 - "MUSEO 2024" design brief summary (*)

2. Design Guidelines

- 2.1. B.1 - Design Guidelines (ITA) (*)
- 2.2. B.1 - Design Guidelines (ENG) (*)
- 2.3. B.3 - Plans identifying the functional areas (*)
- 2.4. B.1.1 - a. Feasibility Clearance Report pursuant to article 8 of Presidential Decree 151/2011, as amended and supplemented (*)
- 2.5. B.1.1 - b. Feasibility Clearance Plans pursuant to article 8 of Presidential Decree 151/2011, as amended and supplemented (*)
- 2.6. B.1.1 - c. *Museo Egizio* 2021 Integrated Report (*)
- 2.7. B.5 - a. Extract from the City of Turin Municipal Master Plan (*)
- 2.8. B.5 - b. Extract from the City of Turin Technical Map (*)
- 2.9. B.6 - a. Letter from State Property Agency - Regional Office for Piedmont and Valle d'Aosta (*)
- 2.10. B.6 - b. Communication from the Ministry of Culture - Archaeology, Fine Arts and Landscape Authority of the Metropolitan City of Turin (*)
- 2.11. B.6 - c. Letter from the Academy of Sciences of Turin (*)
- 2.12. B.6 - d. Letter from the Provincial Fire Authority of Turin (*)
- 2.13. B.8 - Map of the exhibition itinerary (*)

3. Maps

- 3.1. B.5 - c. Orthophoto extract of the City of Turin (*)
- 3.2. B.4 - Architectural as-built plans of the project area (*)
- 3.3. E.2 - Planivolumetric view of the project area (*)

- 3.4. E.2 - BIM modelling of the roof design for the *Palazzo Collegio dei Nobili* courtyard in native Revit format (*)

4. Images and videos

- 4.1. D.1 - a. Photographic as-is documentation (*)
4.2. D.1 - b. Photographic as-is documentation (*)
4.3. D.2 - Video documentation (ITA) (*)
4.4. D.2 - Video (ENG) (*)

5. Other documentation

- 5.1. Sample third-party professional assignment contract
5.2. Calculation of fees pursuant to the Ministerial Decree of 17.06.2016.

(*) Documents prepared and/or made available by the *Museo Egizio*.

All the Competition documentation is available on the dedicated website at www.museoegizio2024.concorrimi.it.

8. QUESTIONS AND CLARIFICATION REQUESTS - INSPECTION

8.1 Clarification requests

8.1.1 Candidates can write to the Competition Technical Secretariat with requests for clarifications only by completing the appropriate electronic form provided after registration on the www.museoegizio2024.concorrimi.it website, both for phase 1 and phase 2, by 08.09.2022 at 2.00 p.m. and 14.11.2022 at 2.00 p.m. respectively

8.1.2 A summary of the questions received and answers given will be published on the website at www.museoegizio2024.concorrimi.it.

8.2 Inspection

8.2.1 Competitors selected for phase 2 (Finalists) may carry out an inspection of the Building. The Competition Technical Secretariat will publish the available dates for this inspection and the respective procedures on the Competition website.

8.2.2 A summary of any additional relevant information supplied during the inspection will be made available to all Finalists and published on the website at www.museoegizio2024.concorrimi.it.

9. PROCEDURE AND DEADLINE FOR ENTERING THE COMPETITION - SUBMISSION OF THE PHASE 1 DOCUMENTATION

9.1 The Competition is entered via the website at www.museoegizio2024.concorrimi.it on which the Team Leader must register using a certified email address or, for participants resident in a foreign country, an email address based on technologies that fulfil equivalent formalities and requirements.

9.2 By **26.09.2022 at 4.00 p.m.**, on pain of exclusion, competitors who fulfil the requirements of article 3 must present the **Administrative Documentation and Presentation Dossier** as required by this article.

9.2.1 The “ADMINISTRATIVE DOCUMENTATION” - virtual envelope A - includes:

- 1. Application**, duly completed by the person with the power to bind the Competitor, identifying each member of the Design Team (complete personal details, professional association registration details, if required, specific skills and qualifications) and any Consultants and Contractors. Only the application form must be signed with a handwritten or digital signature by all the individuals listed therein.

For each individual named as a Team Leader or designer, details must also be provided of the relevant associated firm, professional company, engineering company, stable

consortium of professional companies, stable consortium of engineering companies, EEIG, etc.

In addition to the details required for the Design Team:

- a. in the case of a temporary association or similar grouping being created, all the members must sign a declaration containing:
 - the name of the attorney who will exclusively represent the principals vis-à-vis CSP, stating their address, email address, certified email address and telephone number to which the Competition Technical Secretariat can address any communications. The attorney may be a person other than the Team Leader, who must remain the same until the end of the Competition;
 - an undertaking by the participants to establish the temporary association or similar grouping in the event of the Competition being awarded before any award notice is signed as referred to in article 21;
- b. in the case of an existing temporary association, a certified copy of the power of attorney must be attached;
- c. declarations made pursuant to Presidential Decree no. 445 of 28 December 2000 confirming fulfilment of the participation requirements under article 3 and the absence of any grounds for inadmissibility and incompatibility under article 4, and providing details of the professional insurance policies relating to the members of the Design Team and Competitors.

2. **Identity documents** of each member of the Design Team and Competitors.

9.2.2 The “PRESENTATION DOSSIER” – virtual envelope B – includes:

1. for the Competitor or for each of its members as well as for the professional Team Leader of the Design Team, a **curriculum vitae** not exceeding 5 pages (for each CV) in UNI A4 format, plus cover sheet, in a portrait oriented PDF file stating their professional and scientific experience. Any parts exceeding 5 pages will not be taken into consideration. The CVs must be uploaded to the platform in a compressed (.ZIP) folder of no more than 10 MB containing the required files;
2. **images and texts** for n. 6 pages in UNI A3 format, plus cover sheet, in a landscape oriented PDF file, illustrating no more than 3 of the **most representative works and/or projects**, in the Competitor’s opinionⁱⁱ, related to the theme of the Competition and stating the Design Team’s approach to the project; if the works are unrealized, they must be under construction or have received a prize or special mention in design competitions at least at national level.

The illustration of the works and/or projects must contain the following information:

- brief description of the work and/or project;
 - author(s) of the work and/or project;
 - quantitative data relating to the volume or surface area of the work and its cost;
 - client;
 - whether the work has been completed: start year and completion year. If the work is in progress: state of progress;
 - professional role and service provided by the Competitor or member of the grouping as part of the project;
3. a document of n. 10 pages in UNI A4 format, plus cover sheet, in a vertically oriented PDF file, **describing the methodological approach** that the Competitor intends to take in developing the Design; on the first page highlighting the roles within the Competitor and the Design Team and the integration of the knowledge and skills required and useful in tackling the Design, specifying and briefly describing the skills of each member in relation to the subject of the Competition; in the other pages, also with diagrams, examples and sketches, how the main critical issues will be handled, considering conditions and requirements of the Design Guidelines and the attached documents, as well as the methodology used to produce the final and executive BIM design relating to the successive phases of the Competition, respecting the criteria stated in article 13.

The files must be printable and must not exceed **10 MB** each.

9.3 No form of participation is permitted, on pain of exclusion, other than those described in the Notice and specified on the website.

9.4 No additional or different files to those stated in the Notice and on the website are permitted.

9.5 Registration on the website provides access to all the information needed to deliver the administrative documentation and presentation dossier. These documents must be sent **by completing the online procedure**, on pain of exclusion, by and no later than 26.09.2022 at 4.00 p.m. After completing the procedure, Competitors will receive, at the certified email address used for the registration, an email stating the date and time when the phase 1 package was sent.

9.6 The website will not allow the procedure to be finalised beyond the stated deadline.

9.7 Applications received after the set deadline will not be considered.

10. PROCEDURE AND DEADLINE FOR PRESENTING THE DOCUMENTS FOR PHASE 2

10.1 Finalists are required to submit, by 12.12.2022 at 4.00 p.m., the documents required by the following article in accordance with the Design Guidelines and the documentation supplied.

10.2 In producing the design proposal, Finalists must take into account the instructions given by the Selection Committee at the end of phase 1. The Finalists invited to take part may be provided with a few additional graphics and documents, in digital form, that may be useful for producing the Design.

10.3 *Design Documents*

10.3.1 The purpose of the Competition is for the Finalists to draw up a design proposal consisting of a simplified PFTE, illustrated by the following documents:

“REPORTS”

- 1. A technical illustration report - of n. 15 pages in UNI A3 landscape format**, plus cover sheet, in a PDF file - illustrating, with images and graphics, the design approach and concept, and describing, with particular attention and clarity, the concepts expressed graphically, with particular reference to each Scope:
 - respect for the urban planning, historical and architectural constraints of the buildings;
 - guiding criteria of the proposed solution, the architectural design and urban integration choices;
 - characterization of the project in terms of its integration with the reference context and relationship with the remaining functions of the *Museo Egizio*;
 - user flow plans;
 - qualitative and functional aspects of the design solution, accompanied by tables showing the main dimensional data of the design and detailed data relating to the functions envisaged;
 - features of the spaces, materials, types of furnishings and fittings and their characteristics;
 - innovative construction solutions and methods that are intended to be used;
 - accessibility, use, ease and economy of maintenance and management of the project solutions;
 - environmental, energy and social sustainability solutions, with particular reference to the technologies and materials planned;
 - initial indications and measurements intended to protect health and safety during construction work for the drafting of safety plans;
 - outline time schedule showing the main executive phases and the overall duration of the works with reference to the possible implementation of subsequent lots (Scope 1 and Scope 2);
 - any further information useful for a better understanding of the Design.

The report must also contain a descriptive abstract of the project, of no more than 3,000 characters, which can be used for shows, exhibitions and online or offline publications as per article 20 of this Notice. The abstract must also be supplied in English.

2. Sufficiently detailed **summary calculation of expenditure - of n. 4 pages in UNI A4 portrait oriented format**, plus cover sheet, in a PDF file. The amount must be estimated concisely using parametric costs for individual categories of uniform works and/or categories of technical elements of individual buildings and related unroofed areas. The summary calculation of expenditure must also be subdivided into each area covered by the Competition.

The simplified PFTE must not provide for the total cost of the works to exceed 10% of the amount stated in article 1 of this Notice for each Scope, unless appropriate justification is provided by the Competitor and illustrated in this report.

“GRAPHIC IMAGES”

1. **Three graphic images** in UNI A0 landscape oriented format in a PDF file showing:
 - urban layout on a scale of 1:1000/1:500;
 - general plan of the building, to an appropriate scale, accompanied by perspective views and other drawings or photos, axonometries and diagrams showing the connections with the rest of the museum, diagrams and ideograms illustrating the functional distribution as well as the accesses, paths and relationships between functions;
 - the plans of the first underground floor, the ground floor and the roof of the internal courtyard of the building, to an appropriate scale, with indication of any technological and innovative solutions adopted, which allow identification of all the distributive, typological, functional characteristics of the design, and with proposals for internal setting-up of the new functions;
 - elevations, the sections, to an appropriate scale, describing the Design and any construction details with building and technological insights about the restoration and recovery work on existing buildings;
 - three-dimensional views, three-dimensional images, freely drawn perspective views (renderings, sketches, photomontages, etc.) that illustrate the design and its integration into the context;
 - 2 (two) photographs of the design solution, using the images downloadable from the Platform website;
 - explanatory diagrams freely chosen by the participant (functional, constructive, distributive diagrams, etc.);
 - details of the internal courtyard roof design deemed most significant by the Competitor (scale of 1:50 or lower) with particular regard to the characteristics of the materials, natural lighting, detailed study of the structure and internal comfort.

“MODELS”

1. BIM model - a three-dimensional model of the design proposal for UMI 5 and UMI 10 structures, in .ifc format, with enough detail to show the distinctive features of the Design, georeferenced to the context.

10.3.2 The files must be printable and must not exceed **20 MB** each.

10.4 No additional or different documents to those stated in the Notice and on the website are permitted.

10.5 No forms of participation other than those described and specified on the website are permitted. The documents must be sent **by completing the online procedure^{III}**, on pain of exclusion, by and no later than 12.12.2022 at 4.00 p.m.

10.6 After completing the procedure, Finalists will receive, at the certified email address used for the registration, an email stating the date and time when the phase 2 package was sent.

11. COMPETITION TIMETABLE

11.1 The main deadlines for the Competition are as follows:

- **27.07.2022**
Competition Publication
- 08.09.2022, 2:00 p.m.
Deadline for receipt of clarification requests relating to Phase 1
- 12.09.2022, 4.00 p.m.
Deadline for publication of the answers to clarification requests relating to Phase 1
- **26.09.2022, 4.00 p.m.**
Deadline for receipt of applications
- **14.10.2022**
Deadline for publication of the names of the Finalist admitted to phase 2 of the Competition
- 14.11.2022, 2:00 p.m.
Deadline for receipt of clarification requests relating to Phase 2
- 21.11.2022, 4.00 p.m.
Deadline for sending the Finalist Competitors answers to the questions relating to Phase 2
- **12.12.2022, 4.00 p.m.**
Deadline for receipt of the design proposals (PFTEs and other documents)
- **20.01.2023**
Indicative deadline for announcing the winner

CHAPTER III - WORK OF THE SELECTION BOARD - OUTCOME OF THE COMPETITION

12. SELECTION COMMITTEE - COMPOSITION AND OPERATING METHODS.

12.1 The Selection Committee, which will be the same for both stages and consist of regular and alternate members appointed on the basis of their specific skills, given the peculiarity of the procedure, will consist of 5 regular and 2 alternate members with proven experience and competence in the fields of architecture, structural engineering, cultural heritage restoration and museum staging.

12.2 The names of the members of the Selection Committee will be stated before the deadline set for receipt of the applications for phase 1 by publication on the Platform website at (www.museoegizio2024.concorrimi.it).

12.3 If a regular member declares that he/she is unable to take part in the work, either when the Selection Committee begins to work or during its operation, he/she will be definitively replaced by one of the alternate members appointed by the Chairman. To this end, the alternate members will participate fully in the work of the Selection Committee, albeit without the right to vote.

12.4 The work of the Selection Committee will be valid if all its regular members are present, unless purely investigative activities are being carried out, and will be secret. The work of the Selection Committee, which may operate remotely with electronic communication procedures that safeguard the confidentiality of communications, will take place in one or more confidential sessions, with the relevant minutes being drawn up and signed by all the members.

12.5 The minutes of the sessions will identify the method followed and the work process. The final minutes for the phase 2 must contain the ranking stating reasons for all the Competitors.

12.6 The Selection Committee will be supported by **Competition Technical Secretariat** that will perform the following tasks:

- to support the Selection Committee in general and with specific queries;
- to attend meetings of the Selection Committee, without voting rights, particularly in order to provide it with any information required about the organisational aspects of the Competition;
- to publish the answers to the questions received during the pre-selection and Competition stages;
- to draw up and send to selected candidates the minutes relating to inspections;
- to draw up the minutes of Selection Committee meetings;
- to carry out a preliminary check of the documents.

12.7 The preliminary check of the documents consists of checking the conformity and completeness of the documentation received prior to the Selection Committee meeting, on the understanding that the Selection Committee will make any definitive decision needed, also regarding the reasons for excluding Competitors.

12.8 The Technical Secretariat may be expanded, at the Selection Committee Chairman's request, to include interpreting and translation staff who may attend the sessions if required.

13. WORK OF THE SELECTION COMMITTEE IN PHASE 1 - ASSESSMENT PROCEDURE AND CRITERIA

13.1 On expiry of the deadline for presenting applications, the Selection Committee will select, during a confidential session, from among all the entities that have submitted an application according to the Notice, no more than 5 Competitors who will be admitted to take part in phase 2.

13.2 The applications presented will be assessed by the Selection Committee based on the average of scores justifiably awarded at the discretion of the individual committee members according to the following criteria and weightings:

C.1 - skills of the Competitor: completeness, multidisciplinary (existence of diversified skills) and quality of the Design Team composition (architecture, restoration, structures, systems, museum staging, environmental sustainability etc.) - maximum of **30 points**, subdivided into the following sub-criteria:

C.1.1 - CV, experience and skills of the members of the Competitor: maximum of 15 points

C.1.2 - CV, experience and skills of the professional Team Leader: maximum of 5 points

C.1.3 - Multidisciplinary of the Design Team: maximum of 10 points

C.2 - quality of the reference projects: repertoire of up to 3 references relating to work that is completed, in progress or has received a prize or a special mention in design competitions over the last 10 years, considered to be significant examples of its ability to perform the service considering the degree of complexity required by the Competition, focusing in particular on the techniques used, consistency with the work that is the subject of the Competition, the architectural quality and the relationship between the existing building and the context, environmental and energy sustainability, innovation and originality of the designs submitted - maximum of **40 points**, subdivided into the following sub-criteria:

C.2.1 - Features of the service provided in terms of its analogy, quality and complexity: maximum of 20 points

C.2.2 - Compositional quality in terms of architecture and urban planning: maximum of 20 points

C.3 - methodology report: drawn up with specific reference to the work that is the subject of the Competition. Competitors are required to describe the methodology that the Design Team intends to implement, if it receives the award, in order to carry out the contract in accordance with the objectives set by the Design Guidelines: maximum of **30 points**, subdivided into the following sub-criteria:

C.3.1 - Methodology, principles and organisational criteria of the design service, works management and technical and financial sustainability of the project: maximum of 10 points

C.3.2 - Method of carrying out and executing the service, particularly considering the conditions and requirements of the Design Guidelines and the attached documents, referring to the specific design themes that the Competitor intends to propose and develop: maximum of 5 points

C.3.3 - Production of a BIM model of the Competition design, focusing in particular on the future maintenance requirements of structures, systems and finishes: maximum of 5 points

C.3.4 - Organisational principles and criteria for supporting the Client and the Museum in the preliminary phases, in obtaining authorisations from the relevant bodies, in illustrating and

*discussing the design and collaborating with the actors involved in various capacities:
maximum of 10 points*

13.3 A list of the best 5 applications (Finalists) will then be drawn up.

13.4 A minimum threshold is set of 40 out of 100 points available, below which applications cannot be selected for phase 2. Among the applications selected for phase 2, at least one, where present and subject to exceeding the minimum threshold, must include a professional Team Leader under the age of 40 as of the date of publication of this Notice.

14. PUBLICATION OF THE PHASE 1 RESULTS

14.1 The phase 1 result will be communicated to Competitors via the Platform, inviting the Finalists to submit the documents referred to in article 10 by the established deadline. The result will also be published, only for the selected Design Teams, on the dedicated website at www.museoegizio2024.concorrimi.it by 14.10.2022.

15. WORK OF THE SELECTION COMMITTEE IN PHASE 2 - ASSESSMENT PROCEDURE AND CRITERIA

15.1 Once the deadline for submission has passed and the checks required by article 12 have been completed, the Selection Committee will examine and assess the Design submitted by the Finalists in one or more confidential sessions, for which minutes will be drawn up.

15.2 The Selection Committee will be entitled to convene the Finalists for them to illustrate the criteria and solutions adopted in producing the design proposal.

15.3 The assessment will be based on the average of scores justifiably awarded at the discretion of the individual committee members according to the following assessment criteria/elements and weightings:

C.1 - design proposal: quality of the design proposed and its integration with the existing architectural context - maximum of **55 points**, subdivided into the following sub-criteria:

C.1.1 - General quality of the design and consistency, integration and harmonisation of the new roof in relation to the existing Building in accordance with the requirements: maximum of 20 points

C.1.2 - Quality and innovation of the architectural and engineering solutions in relation to the roofing solutions and integration of the new functions: maximum of 20 points

C.1.3 - Innovation and sustainability of the technological choices in relation to the environmental impact, comfort of occupiers, optimising maintenance of the building over time, all within the estimated construction costs: maximum of 15 points

C.2 - interior: architectural quality and solutions adopted for the interior in terms of the functionality and efficiency of the functional areas on the ground floor and underground floor, the flexibility of use of the aforementioned spaces, integration with the spaces and functions of the Museum, accessibility and visitor flows, the degree of innovation and research in architectural distribution and composition, the aesthetic quality of the project, the compliance of the project with the Design Guidelines - maximum of 25 points

C.3 - efficiency in terms of value for money: overall quality of the design in relation to the costs and the design and construction timetable - maximum of **20 points**

15.4 If the Selection Committee deems that none of the submitted projects respects the Design Guidelines and reaches the minimum score of 40 even for phase 2, it may, with a reasoned opinion, decided not to draw up a ranking and interrupt the Competition, although all Finalists will be entitled to a reimbursement of expenses pursuant to article 17, provided that the documents produced are complete and in line with the Competition requirements.

15.5 The Selection Committee's decision will be final and binding.

16. ANNOUNCEMENT OF THE WINNER

16.1 When the Selection Committee has completed its work, the Competition result will be published on the dedicated website at www.museoegizio2024.concorrimi.it.

CHAPTER IV - FINAL REQUIREMENTS

17. PRIZES AND REIMBURSEMENT OF EXPENSES - OWNERSHIP OF DOCUMENTS

17.1 The Competition winner will be awarded a prize of € 77,868.85 (seventy-seven thousand eight hundred and sixty-eight euros/85, including social security charges of € 2,994.96 if payable) plus VAT of € 17,131.15 if payable, for a total of **€ 95,000.00**, to be paid by the method stated in article 21.1. Each of the remaining Finalists, who deliver a Design, will be paid a reimbursement of expenses in the amount of € 16,393.44 (sixteen thousand three hundred and ninety-three euros/44, including social security charges of € 630.52 if payable) plus VAT of € 3,606.56 if payable, for a total of **€ 20,000.00**.

17.2 If requested, the authors of the prize-winning designs will be issued with a Certificate of Good Service Performance to add to their curriculum. The prize-winning Competitors will therefore be able to assimilate their service to a PFTE.

17.3 The prizes and expense refunds will be inclusive of all charges and taxes in force in Italy and will be paid after publication of the Competition results, within 60 days of the announcement.

17.4 By paying the prize and the reimbursements, CSP will acquire ownership of the designs submitted and the Finalists may not, under any circumstances, make any claim regarding the Design presented by them, considering themselves satisfied in respect of all claims and duly remunerated by collecting the prize/reimbursement. It is always mandatory to mention the authors in publications.

17.5 Only one first prize will be awarded. In the case of group entities, the prize will be delivered to the Team Leader.

18. PUBLICATION OF COMPETITION RESULTS

18.1 The Competition result will be published on the Competition website at www.museoegizio2024.concorrimi.it within 10 days of the date of approval of the Selection Committee's work and will be communicated to the relevant professional associations.

CHAPTER V - FINAL PROVISIONS

19. PRIVACY

19.1 The personal data supplied with the application to take part in the Competition will be processed for the sole purpose of allowing identification of the Competitors. They may be communicated to other entities solely for purposes strictly connected to the Competition. Pursuant to EU Regulation 679/2016 and Legislative Decree no. 196 of 30 June 2003, as applicable, by accepting this Notice, the participants confirm that they have been duly informed of the purposes and methods of the processing and give explicit consent to their personal data being processed for the Design Competition, in compliance with current provisions and the privacy notice attached to the application form.

20. RIGHT TO EXHIBIT AND PUBLISH THE PROJECT PROPOSALS

20.1 CSP reserves the right to exhibit and/or publish the designs presented, without owing anything to the Finalists. The designs may be exhibited publicly in an exhibition specifically set up and advertised. The exhibition may include publication of all the documents presented by the winner and all the Finalists. During the exhibition, a debate may be organised with the involvement of the winning designers. Participation in the Competition signifies, without any additional

formality, that authorisation is given for the designs and the respective publications to be exhibited without charge or acknowledgement of any kind for the participating authors.

20.2 CSP reserves the right to present the initiative to make use of the results of the Competition in any way it deems appropriate.

20.3 By participating in the Competition, Competitors authorise use of the documents delivered for all the purposes described in this article.

20.4 In exchange for the prize awarded to the winner and reimbursements paid to Finalists, CSP will be granted all exclusive rights of use and commercial exploitation of every drawing, design, material, work, invention, development and any other information, produced, developed or conceived by the Finalists, including in particular the right to amend, process, adapt, disseminate public, distribute, with the right to sell the same to the Museum, which may in turn freely dispose of them. To this end, by participating in the Competition, all the Competitors, for themselves and on behalf of their professionals and consultants, renounce in favour of CSP and the Museum any future right of economic exploitation of all material and documents (also in electronic format) conceived, developed, created, used and produced as a result of participation in the Competition, without prejudice to the authorship rights of the authors which must always be mentioned as required by art. 17.4.

20.5 In respect of the design proposals, images and all the material made available to CSP and required in order to participate, the Competitor assumes all responsibility arising from any violation of the patent, copyright, intellectual property and property rights of others.

21. ASSIGNMENT OF THE DEVELOPMENT OF FURTHER DESIGN PHASES AND OTHER SERVICES

21.1 The winner will be required to perfect and develop the documents to PFTE level within 45 (forty-five) days of submission of the documents to the Museum for verification activities to begin, which will be communicated to the winner by CSP, save for any agreed extensions. This service is included in and remunerated by the prize awarded to the winner, with 60% of prize being paid on announcement of the winner and the remaining 40% on delivery of the perfected PFTE.

21.2 Once the PFTE is received, CSP will forward it to the Museum to allow the verification activity to be completed.

21.3 Provided that the Museum has, in writing, (i) accepted the contents of the PFTE sent to it and declared that it has obtained any opinions and/or clearances that may be necessary or appropriate and possible to obtain prior to the design work proceeding (ii) confirmed to CSP that it has obtained the financial coverage for Lot 1 (stating what funds are available in terms of funds available or financing commitments given by third parties that are already binding), CSP will draw up with the professional who produced the PFTE - accepted by the Museum - who fulfils the requirements of article 3, a contract in favour of the Museum, pursuant to article 1411 of the Italian Civil Code, for the further stages of the design and safety coordination during design work to be carried out, in accordance with the instructions contained in Ministerial Decree no. 154 of 22.8.2017 and Presidential Decree no. 207 of 5 October 2010, and in accordance with the Design Guidelines and the PFTE, and well as the regulations in force and required to obtain the opinions of the competent bodies (*Soprintendenza*, health authority, fire authority, etc.), drawn up in substantial compliance with the template of "Third-Party Contract" (**Annex 5.1 to the Competition Notice**).

21.4 The Third-Party Contract will only become effective once, after it has been drawn up by CSP, the Museum has declared in writing to CSP and to the winner that it actually wishes to benefit from the service provided for in the Third-Party Contract ("Declaration of wanting to benefit from the service").

21.5 The remuneration for the services referred to in the previous article 21.3 is equal to a maximum of € 778,706.64 (seven hundred and seventy-eight thousand seven hundred and six/64) net of VAT and any other legal charge, estimated by applying the parameters provided for in the Ministerial Decree of 17 June 2016, as per the attached table (**Annex 5.2 to the Competition Notice**), with the application of a discount of 20%.

21.6 The Competition winner cannot, for the purpose of demonstrating fulfilment of the requirements of article 3, modify the group proposed for participation in the Competition.

21.7 Evidence of the technical and professional capacity requirements stated in article 3 must be provided by the winner by the same deadline established for presentation of the simplified PFTE, by any appropriate means.

21.8 The following are considered adequate for demonstrating fulfilment of the technical and professional capacity requirements, for example:

- copy of the certificates of good performance issued by the public and/or private client, stating the subject, amount and period in which the services were performed;
- declaration by the competitor, stating the subject of the contract, the tender ID (where available) and the value of the services referred to, the name of the client, the date of the contract and copies of the invoices for the requested period.

22. ADVERTISING AND PROMOTION OF THE COMPETITION

22.1 The notice is published on the website at www.museoegizio2024.concorrimi.it.

23. OFFICIAL LANGUAGE

23.1 The official language of the Competition is Italian, this Notice and the Design Guidelines are also published in English.

23.2 While Italian remains the official language, the documentation and plans for the pre-selection phase may also be submitted in English, while the documentation and plans for the second phase must be submitted in Italian.

24. ACCEPTANCE OF THE COMPETITION CONDITIONS

24.1 Participation in the Competition by each Competitor implies unconditional acceptance of all the rules in this Notice and its annexes.

24.2 CSP reserves the right to interrupt the Competition at any time for justified reasons. If the interruption occurs before the start of the design work (i.e. by the start of phase 2), no refunds or compensation of any kind will be due in any case.

25. FINAL PROVISIONS - DISPUTES

25.1 The Civil Court of Turin will have exclusive jurisdiction in the event of any dispute.

CLARIFICATION NOTES

ⁱ The expression single entity, in the event of participation as a temporary association, does not imply that, for the purposes of the Competition, any temporary associations will be considered to be new and autonomous legal entities from their constituent parties.

It is therefore understood that, in the context of this Competition, the unity of the association is only relevant for the purpose of the authorship of the design proposals and project proposals that will be presented.

With regard to the right of interested parties to make use of external contractors and consultants who will not therefore become competitors, it is specified that:

- the design work assignee is forbidden from subcontracting any activities other than those related to geological, geotechnical, seismic and other surveys, measuring and staking, the graphic drafting of specialist and detailed documents, with the exception of geological reports, and the graphic drafting of design documents only;
- specific activities entrusted to self-employed workers are not considered to be sub-contracting.

ⁱⁱ The portfolio illustrating the 3 most representative works and/or projects, as referred to in article 9 of this Notice, is understood to refer to the Competitor as a whole. Therefore, the number of reference projects remains unchanged (3), whether the Competitors are taking part individually or through temporary associations of companies or similar groupings, whether existing or being set up.

Within any grouping, the Competitor is free to present works and/or projects (up to a maximum of three in total) from different entities within the same grouping.

ⁱⁱⁱ The expression “completing the online procedure” means completing the final step of the procedure for uploading the documents to the system. In order to confirm the correct completion of the procedure, as per the instructions given on the Competition website, the electronic system will send an email to the certified email address used by the Competitor at the time of registration, showing the date and time of closure of the package.